



**2B**

**AITKIN COUNTY BOARD OF COMMISSIONERS**

August 12, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 8:59 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
	County Administrator	
April Kellerman	Administrative Assistant	Present

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda, as amended.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Travis Leiviska  
**SECONDER:** Commissioner Laurie Westerlund  
Adding item 6B

**1.D Citizens Public Comment by:**

Stan Gustafson - Aitkin County Growth Innovations

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Travis Leiviska  
**SECONDER:** Commissioner Laurie Westerlund

**A) Correspondence File-**

July 22, 2025 - August 11, 2025

**B) Approve County Board Minutes-**

July 22, 2025

**C) Approve Electronic Funds Transfers**

Total	\$2,489,760.89
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**D) Approve-**

Committee of the Whole Minutes 07.31.25

**E) Approve Auditor Vouchers-**

Auditor Warrant - HHS 07.18.25

HHS	\$32,485.49					Total	\$32,485.49
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**F) Adopt Resolution-**

2026 Unorganized Township Levies

**G) Approve Auditor Vouchers-**

Auditor Warrants 07.25.25

R&B	\$398,840.61	Forest	\$14,866.81			Total	\$413,707.42
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**H) Approve Auditor Vouchers-**

Auditor Warrant - HHS 07.25.25

HHS	\$35,432.65	Opioid	\$6,311.78			Total	\$41,744.43
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**I) Approve-**

Developer Agreement approval of amended start date

**J) Approve Commissioner's Vouchers**

Commissioner Warrants 08.01.25

General	\$422,220.47	Reserves	\$2,505.82	R&B	\$640,020.80	Trust	\$17,311.65
Forest	\$5,036.98	Taxes	\$1,941.20	LLCC	\$6,973.63	Parks	\$7,317.17
						<b>Total</b>	\$1,103,327.72

**K) Approve-**

Affidavit of Duplicate of Lost Warrant

**L) Approve Auditor Vouchers-**

Auditor Warrant - R&B 08.01.25

R&B	\$288,376.07					<b>Total</b>	\$288,376.07
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**M) Approve Manual Warrants/Voids/Corrections-**

ELAN 07.17.25

General	\$3,319.49	Reserves	\$509.64	Trust	\$85.00	LLCC	\$1,165.76
HHS	\$97.50					<b>Total</b>	\$5,177.39

**N) Approve Auditor Vouchers-**

Auditor Warrant - HHS 08.01.25

General	\$30.10	HHS	\$51,270.65	Opioid	\$37,365.00	<b>Total</b>	\$88,665.75
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**O) Approve-**

MnCCC Board Ratification Statement

**P) Approve-**

OJP Grant

**Q) Approve-**

Affidavit of Duplicate of Lost Warrant - Johnson

**R) Adopt Resolution-**

App for Temporary On Sale Liquor License - Jacobson Volunteer Fire Dept

**S) Adopt Resolution-**

Direct purchase of tax-forfeited land - Matt Huseby

**T) Adopt Resolution-**

Set Terms, Price, Date and Time of Land Sale

**U) Adopt Resolution-**

Application for Large Assembly - White Pine Logging & Threshing Show

**V) Approve-**

Aim VCET JPA - Vehicle Theft Initiative

**W) Approve-**

Affidavit of Duplicate of Lost Warrant - Hedlund

**X) Approve-**

Affidavit of Duplicate of Lost Warrant - Feist

**Y) Adopt Resolution-**

Reappoint Randy Quale as County Surveyor

**Z) Adopt Resolution-**

Final Contract Payment #20243

**AA) Adopt Resolution-**

Final Contract Payment #20245

**AB) Approve Auditor Vouchers-**

Auditor Warrant - Sales/Use/Diesel Tax 08.08.25

General	\$81.38	R&B	\$1,780.66	Trust	\$29.59	LLCC	\$12.82
Parks	\$507.21					<b>Total</b>	\$2,411.66

## Regular Agenda

3A Kathleen Ryan – County Auditor

**Informational Only**

2025 Confession of Judgement Update - Information Only

**RESULT: INFORMATIONAL ONLY**

**MOVER:**

**SECONDER:**

3B Kathleen Ryan – County Auditor

**Informational Only**

2026 budget for the General Government departments - Information Only

**RESULT: INFORMATIONAL ONLY**

**MOVER:**

**SECONDER:**

Commissioner Kearney left meeting at 9:30 a.m.

3C Kathleen Ryan – County Auditor

**Informational Only**

Update on Appropriation requests for 2026 Budget - Information Only

**RESULT: INFORMATIONAL ONLY**

**MOVER:**

**SECONDER:**

4A Mark Jeffers

**Motion to:**

Approve Removing old County Purchased items through County Garage Sale

**RESULT: APPROVED (5 TO 0)**

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Laurie Westerlund

4B Mark Jeffers

**Informational Only**

County/Administration related Update

HHS Remodel updates and informing the public of changes, Roof Replacements updates, 2 community food assessment meetings, AMC Fall Conference reminder, Economic Development Coordinator presented to the Lakes Association meeting

5A Board of Commissioners

**Informational Only**

Commissioner Committee Reports

ATV Committee, Mille Lacs Fisheries Input Group, Extension, Committee of the Whole, Snake River 1W1P Policy, Budget Committee, JET, Lakes Association Summit, East Central Regional Library Board, Aquatic Invasive Species, McGregor Airport, HHS Advisory, Aitkin Airport

6A Bobbie Danielson – Human Resources Director

Closed Session for Labor Negotiations (MN Stat. 12D.03)

**Motion to Close Meeting for Labor Negotiations (MN Statute 13D.03)**

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Bret Sample

**Attendance of those present during Closed Sesseion**

J. Mark Wedel	District #1
Laurie Westerlund	District #2
Travis Leiviska	District #3
Bret Sample	District #4
Bobbie Danielson	Human Resources Director

**Motion to Reopen Meeting**

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Travis Leiviska

6B Chris Sutch - IT Manager

Closed Session for IT Security Briefing

**Motion to Close Meeting for IT Security Briefing (MN Statute 13D.05, subd. 3(D))**

Motion made at 11:08 a.m.

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Laurie Westerlund

**Attendance of those present during Closed Sesseion**

J. Mark Wedel	District #1
Laurie Westerlund	District #2
Travis Leiviska	District #3
Bret Sample	District #4
Chris Sutch	IT Manager
April Kellerman	Administrative Assistant

**Motion to Reopen Meeting**

Motion made at 11:19 a.m.

<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Laurie Westerlund

**Motion to Adjourn**

Motion made at 11:20 a.m.

<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Laurie Westerlund
<b>Next Meeting:</b>	<b>Tuesday, August 26, 2025</b>

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

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John Welle  
County Engineer